



Your Touchstone Energy® Cooperative 

This institution is an equal opportunity provider and employer.

Iowa Office

Street Address: 24049 Highway 9, Cresco, IA 52136

Mailing Address: PO Box 90, Cresco, IA 52136

Local: 563.547.3801 | Fax: 563.547.4033

Minnesota Office

Street Address: 31110 Cooperative Way, Rushford, MN 55971

Mailing Address: PO Box 626, Rushford, MN 55971

Local: 507.864.7783 | Fax: 507.864.2871

Toll-Free: 800.432.2285 | Website: www.MiEnergy.coop

January 6, 2026

Journeyman or Apprentice Lineworker **(Caledonia)**

MiEnergy Cooperative located in Rushford, MN is seeking applications for the position of either a Journeyman or Apprentice Lineworker. A partial list of responsibilities includes: Successfully, safely and efficiently construct and maintain both overhead and underground lines, install transformers, switch gear, riser poles, substation equipment, etc., in accordance with RUS specifications, the National Electric Safety Codes, and ensure all personnel work in a safe and efficient manner. Must meet the cooperative members service requirements; working closely with other linemen and employees in the operations department and others within the cooperative to ensure efficient and effective operations.

Qualifications include:

- Must have a Class A CDL driver's license.
- Ability to operate and maintain various types of equipment.
- High school graduate or GED with the completion of a recognized accredited lineworkers' school with a strong understanding of the theory of electricity and associated principles.
- Ability to complete a very structured and regimented four-year apprentice training program with the required hours of "hands on" training experience, online and correspondence schooling. If apprenticeship training has been completed, a copy of your Journeyman License must be up to date.
- Residency requirements are to reside within an area that is no more than 20 minutes response time from residence to the Caledonia facility.

This is a non-exempt position under the Wage and Hour Laws and subject to the Cooperative Union Agreement.

Applications are being accepted until the position is filled. To obtain an application packet with job description, please contact Steve Oian at 1-800-432-2285 or visit our website at

www.mienergy.coop

Please return application and transcripts from high school and accredited secondary school to:

Steve Oian, VP of System Operations

P. O. Box 626

Rushford, MN 55971

MIENERGY COOPERATIVE

**31110 Cooperative Way
Rushford, Minnesota**

Position Description

Journeyman Lineworker

I. Objective

- A. To maintain and construct lines, overhead and underground, install transformers, switch gear, riser poles, substation equipment, etc., in accordance with RUS specifications and National Electric Safety Codes.
- B. To assume the responsibility of leadership from time to time; to improve in work productivity and job safety in order to provide for a more effective work force.
- C. To perform on-call duties on underground and overhead problems. Assist all linemen and helpers working within position in a safe and productive manner.
- D. Provide highest quality service. Assist the members and public in order to promote member and public relations.

II. Reporting Relationship

- A. Reports to: Foreman, Director of Operations, Vice President of System Operations.
- B. Directs: Apprentice Lineman, Summer/Temporary Help, and others that may be assigned.

III. Responsibilities

- A. With the assistance and direction of the Foreman or Director of Operations, helps in preparing daily work schedule.
- B. Keeps abreast and implements the latest safety requirements as to Cooperative policies.

- C. Follows all Cooperative, state, and federal safety rules and use of all safety equipment.
- D. Observes, repairs, or reports all hazardous and unsafe conditions to the proper authorities.
- E. Completes all reports and paper work required or assigned.
- F. Shall be available for any ongoing training programs in work related areas.
- G. Has a working knowledge of the RUS specification book and the National Electric Safety Code.
- H. May be appointed a member of the Cooperative's safety committee or apprentice programs or other Cooperative programs.
- I. Encouraged to participate in community activities and show public support of the Cooperative.
- J. Develops and stimulates morale and motivates team enthusiasm by his/her example.
- K. The above position requirements are not all inclusive and responsibilities may be added or deleted as deemed necessary.

IV. Performs Personally

- A. Assist Foreman with daily time sheets and all other reports required, to include but not limited to the following: billing sheets, transformer bank sheets, outage reports, sectionalizing report, etc.
- B. Installs and remove meters as required or directed.
- C. Performs and assists in the operation of hot line work, primary and secondary.
- D. Knows and understands Cooperative's maps as to line locations, direction of feed and opens.
- E. Connects transformers, single phase and/or three phase banks, both overhead and underground.
- F. Takes after-hours outages on both overhead and underground.

- G. Recommends changes or improvements of overhead and underground lines that will benefit MiEnergy.
- H. Able to safely operate all equipment used on the job. Makes minor repairs on equipment used, and reports what repairs are required on equipment assigned.
- I. Keeps inventory of material and equipment on the truck assigned, ensuring tools are in good condition and are properly used.
- J. Cuts and trims trees and rights-of-way as so directed or required.
- K. Buries primary and secondary cables, terminating all underground primary and secondary cables at transformers, junctions, riser poles, and all other points. Helps locate trouble on all cables with assistance of fault finding equipment.
- L. Performs and assists in all types of hot line work from bucket truck and poles. Does substation switching as required. Installs and sees that all regulators, capacitors, breakers, and switches are connected and installed as required in accordance with RUS specifications.
- M. Performs other duties and special assignments as required or assigned.

V. Relationships

- A. Internal
 - 1. Operations Department - Requests and provides advice and assistance as required, confers on problems, seeks necessary approvals, keeps informed of department and Cooperative policies and procedures, and discusses any unusual problems affecting the job.
 - 2. Engineering Department - Keeps informed of service requirements and service extension policies, RUS specs, and staking sheet requirements.
 - 3. Service Center - Receive and return all materials in accordance with Cooperative policies and procedures.
- B. External
 - 1. Member -- Courteously answer member inquiries and if unable to do so, direct them to the appropriate person. Make every effort to gain their

increased understanding and acceptance of the Cooperative's plans, programs, and policies.

VI. Working Conditions

- A. Outside work in various weather conditions with irregular and long hours during outages. Climbing and lifting of heavy objects required. Some overnight travel may be involved.

1. Physical Demands

Frequently - Every day to once a week occurrence.

Occasionally - Less than once a week or seasonal occurrence.

Standing - off and on many times during performance of work.

Walking - frequently, on level or uneven ground, day or night

Sitting - when traveling to and from job locations, also when doing office work.

Lifting/Carrying - occasionally, lift and carry equipment 50 to 100 lbs.

Reaching - frequently, reaching above head and shoulders, both on poles or in bucket truck.

Twisting - frequently, on the ground or in the air.

Climbing/Balancing - frequently, on poles in bucket trucks, on the ground.

Kneeling/Crawling - occasionally, performing line work OVHD/URD.

Talking - frequently, to employees, consumers and general public by use of telephone and two-way radio.

Hearing - frequently, to receive instructions, participate in discussions with employees, consumers, contractors and general public.

Visual Ability - frequently, to read documents, instructions, staking sheets, and to drive a vehicle.

Bending/Stooping/Squatting - frequently, during a normal work day.

Gripping/Grasping - frequently, working with hand lines, ropes, power

saws, hand tools.

Foot Control - frequently, climbing poles, getting off and on equipment.

2. Working and Environmental Conditions

Frequently - Every day to once a week occurrence

Occasionally - Less than once a week or seasonal occurrence

Exposure to outdoor conditions - frequently, performing day-to-day Operations.

Low visibility - occasionally, work night hours when required.

Extreme noise - occasionally, running air compressor, chain saw, chipper, and blasting.

Moving parts - occasionally, operating equipment.

High exposed areas - frequently, on poles and in bucket trucks, cutting trees.

Electric shock - frequently, performing line work.

Radiant energy - frequently, out in the sun.

Exposure to chemicals - occasionally, brush spray and solvents/cleaners.

Vehicular traffic - daily, performing job duties.

CRT screens - occasionally, operating a computer.

Slippery conditions - occasionally, when working in inclement weather.

Working hours - occasionally, expected to work extra hours when required by work load or emergencies.

Safety - always expected to work in a safe, productive manner and obey MiEnergy policies.

- B. Subject to Cooperative's residency requirements of a maintenance position of 20 minutes from the MiEnergy assigned facility.

VII. Qualifications Required

- A. Good personal appearance and attitude.
- B. Ability to work without direct supervision.
- C. Desire to promote MiEnergy and its policies.
- D. Ability to follow oral or written instructions.
- E. Handle complaints and grievances of those supervised and general public.
- F. Have the qualifications of Journeyman Lineman with knowledge of RUS specification book and National Electric Safety Codes.
- G. Must have a Class A CDL driver license.
- H. High school graduate or GED with completion of a recognized accredited line workers' school with a strong understanding of the theory of electricity and associated principles.

VIII. Wage and Salary Information

- A. Compensation
 - 1. This is a non-exempt position under the Wage and Hours Laws and subject to Cooperative Union Agreement.

ACKNOWLEDGMENT

I acknowledge receipt of the attached position description, which I have reviewed. I further acknowledge that I understand the duties of the position as outlined in the attached description.

Signature: _____

Date: _____